

Government of Tripura  
Office of the District Magistrate and Collector  
North Tripura, Dharmanagar



No.F.5 (108)/DM (N)/DEV/PMAY-G/2016-17/ 01

Dated the 04 April, 2017

**SHORT QUOTATION**

The undersigned invites sealed quotations of rate in plain paper from bonafied owners/Suppliers in the prescribed format for printing materials for use in PMAY(G) works in different Gram Panchayat /ADC Village under North Tripura District .Sample of PMAY-G booklet is kept in the Development Section of the office of the undersigned.

The particulars of the required printed materials are as follows :-

Sl	Name of Item	Specification	Quantity to be required (in nos.)	Remarks
1.	PMAY(G) Booklet	Paper -170GSM Total -16nos.page per booklet Multicolour print	4000nos.	

The tender box will kept open for dropping of quotation by the intending quotationer in the office chamber of the OC Development section of the office of the undersigned up to 10/04/2017 from 10.AM to 4 PM except Govt. Holiday and the box will be opened on the same day at 4.00pm if possible .If the last date of quotation dropping of quotation becomes hindered due to any unforeseen reason, the next Govt. working day will be the last date of quotation dropping/ opening of quotation.

Terms & Conditions for submissions of quotation :-

1. The quotationer should invariably declare the name of his/her firm & location in the quotation paper .
2. The quotationer should submit Earnest Money Deposit through D-call an amount of Rs 10,000/-(Rupees Ten Thousand ) only from any recognized Bank in favour of District Magistrate & Collector, North Tripura. The deposit money may be forfeited for violation of terms & condition at any point of time .
3. Rate should be quoted in figure & words including applicable taxes, carrying costs etc which will be treated as gross rate and the Gross rate, and the gross rate will be considered for finalization of vendor.
4. Vendor will be selected on the basis of lowest rate quoted if otherwise not invalid.
5. The quotationer should submit a Xerox copy of PRTC or residence proof certificate and income Tax PAN Card.
6. Valid proof of earlier experience in similar work should be submitted along with copy of factory registration.

7. The quantity should be supplied in following time schedule :-

No. of Days	No. of Booklet to be supplied
First 7 days	1000copy
Next 7 days	2000copy
Next 7 days	1000copy

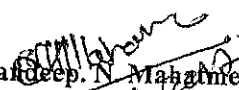
8. Necessary taxes will be deducted from source.

FORMAT FOR SUBMISSION OF RATE QUOTATION

Sl No.	Name of Item	Rate quoted per unit including taxes & carrying costs(in figure)	Rate quoted per unit including taxes & carrying costs (in Word )
1	2	3	4

The undersigned reserves all right to accept or reject any rate even the lowest one without assigning any .

Yours faithfully

  
(Dr. Sandeep. N. Mahapatra, IAS)  
District Magistrate & Collector,  
North Tripura, Dharmanagar.

Copy to :-

1. The Sub-Divisional Magistrate, Kanchanpur/Panisagar/Dharmanagar with a request to display the quotation in the Notice Board.
2. The Programme Officer (BDOs) /Damcherra/Dasda/Jampui Hill/Jubarajnagar/Kadamtala / Kalacherra/Laljuri /Panisagar RD Block ,North Tripura
3. The Secretary ,UTZP Dharmanagar with a request to display the quotation in the Notice Board.
4. The Chief Executive Officer, Municipal Council ,Dharmanagar with a request to display the quotation in the Notice Board.
5. Notice Board, Office of the DPC,( District Magistrate & Collector) North Tripura, Dharmanagar