

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
DAMCHERRA R.D. BLOCK, NORTH TRIPURA.

No.F.4(6)/BDO/DMC/OST/2018-19/ 24-35

Date 16/04/2018.

SHORT NOTICE INVITING QUOTATION

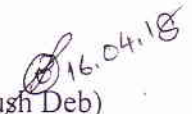
On behalf of Governor of Tripura, the undersigned hereby invites Quotation in plain paper & in sealed cover from Local bonafied registered traders/ co-operative dealings for procurement of different moveable assets mention in the below table for newly created OST centre at Damcherra PHC campus under Damcherra R.D. Block.

| Sl. No. | Name of Item with description | Unit | Qty | Quoted Rate (in figure) | Quoted Rate (in word) |
|---------|--|------|-----|-------------------------|-----------------------|
| 1. | Steel table half Secretariat with laminated steel top % with one drawer and a cup of board to the right side 22 gauge Storage unit sizeH.20"xW.14"xD.21" | No. | 04 | | |
| 2. | Steel tabular resting chair (with cushioned seat and back) (Square pipe) without arm, standard size 22 gauge | No. | 04 | | |
| 3. | Plastic Chair (VIP/RFL/Supreme) | No. | 15 | | |
| 4. | Glass doors steel book case-20 gauge (with two doors only) pushing type. | No. | 01 | | |
| 5. | Steel Almirah - 20 gauge (with four sheleves size: 78"x36"x18" | No. | 01 | | |

The rate should be quoted both in figures & words as per prescribed pro-forma enclosed. The bidder has to attach D-Call amounting Rs. 703/- (Rupees seven hundred three) only in favour of the Block Development Officer, Damcherra R. D. Block, North Tripura from any Bank payable at Damcherra.

The stated sealed quotation should be dropped in the Tender Box kept in the Chamber of the Block Development Officer, Damcherra R.D. Block on and from 2nd May to 7th May, 2018 up to 3:00 PM (working Days).

The quotation will be opened on 7th May, 2018 at 4.00 P.M. in the presence of the bidders/ authorized representatives who are willing to remain present at the time of opening of the quotation.


(Pijush Deb)
Block Development Officer
Damcherra R.D. Block
North Tripura

TERMS & CONDITIONS

1. Bidder should submit attested copy of PAN card, GST registration Certificate, Shop/store registration certificate, Trade License(if applicable), Bank Pass Book, ADHAAR card etc.(without enclosures bid will not be accepted)
2. Rate of each item should be below the cost of TSIC.
3. The lowest bidder shall sign an agreement with the Block Development Officer, Damcherra R.D. Block within 7 days of receipt of offer. If fails to do so, the 2nd lowest bidder may be awarded the contract, if found suitable.
4. The selected supplier shall have to supply the items to the Office of the Block Development Officer, Damcherra R.D. Block within 5 days of receipt of every supply orders; If fails, the undersigned may give chance to the supplier to supply the ordered items within another few days or security money in the shape of deposit-at-call may be forfeited or the agreement may be cancelled.
5. The lowest bidder shall have to supply the ordered items as per specification indicated in the above table. If any inferior, duplicate or damaged item intended for supply is found, it shall be outright rejected by the undersigned and the supplier shall replace such item within 3 days.
6. In case the inferior/damaged/duplicate item is supplied unnoticed but detected later, the undersigned shall inform the supplier immediately and the item shall be replaced within 7 days by the supplier. If the supplier refuses to replace such item, the undersigned may forfeit the security money (D-call).
7. No item/materials shall be accepted beyond the supply order and agreed rates of materials.
8. In case of high fluctuation of rates in the market during the contract period, the BDO reserves the right to cancel the agreement and may call a fresh tender with intimation to the supplier.
9. All statutory deductions shall be made from bills, i.e., payment shall be inclusive of taxes.
10. Any item may be struck off/out by the undersigned from list of materials even after finalization of rate and bidder.
11. The undersigned reserves the right to cancel the whole affairs with giving prior notice/information to the supplier, if necessary.

16.04.18
(Pijush Deb)

Block Development Officer
Damcherra R.D. Block
North Tripura

Copy to:-

1. The Director, Department of Information & Cultural Affairs, Govt. of Tripura, Agartala for favour of kind information with a request for a single insertion in 3 (Three) local dailies (Bengali & English)
2. The District Magistrate & Collector, North Tripura, Dharmanagar for favour of kind information with a request to display in the Notice board.
3. The Sub-Divisional Magistrate, Panisagar/Dharmanagar/Kanchanpur, North Tripura for favour of kind information with a request to display the notification in the notice board.
4. The Block Development Officer, Panisagar/Jampui/Dasda/Laljuri/Jubarajnagar/Kalacherra/Kadamtala R. D. Block, for information with a request to arrange for display the notification in the notice board.
5. The DIA, North Tripura (e-mail- tridmn@nic.in) for information with a request to upload in Tripura State Portal and North District official website.
6. The Tripura State Portal (portal.tripura@gmail.com) with a request to float the quotation at Tripura Portal. www.tripura.gov.in.
7. Notice Board of this Office.

16.04.18
(Pijush Deb)

Block Development Officer
Damcherra R.D. Block
North Tripura

(Prescribed pro-forma)

To
The Block Development Officer
Damcherra R.D. Block
Panisagar Sub-Division, North Tripura.

Subj: Submission of tender for supply of office stationery and other related/petty materials along with necessary documents and EMD.

Ref.No.F.4(6)/BDO/DMC/OST/2018-19/_____

Date __/04/2018.

Sir,

In response to the above, I am submitting the rates for items mentioned in the below table of the above mentioned SNIQ as per terms and conditions:

| Sl. No. | Name of Item with description | Unit | Qty | Quoted Rate (in figure) | Quoted Rate (in word) |
|---------|--|------|-----|-------------------------|-----------------------|
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- 1) My address:
- 2) My Mobile No:
- 3) Address of shop:
- 4) EMD detail:
- 5) List of enclosures:

DECLARATION: I do hereby declare that I personally gone through the DNIT and understood all the clauses, terms & conditions and agreed to abide by it.

Dated:

Yours faithfully

Enclosure:

(Signature of bidder with date and seal, if any)