

**GOVERNMENT OF TRIPURA
OFFICE OF THE SUB- DIVISIONAL MAGISTRATE
PANISAGAR SUB- DIVISION, NORTH TRIPURA**

No.No.F.3(6)/SDM/PNS/2012-13

Date 08/08/2017

NOTICE INVITING QUOTATION

The undersigned, on behalf of the Government of Tripura, invites sealed cover Quotation from the bonafide registered supplier/citizen for supply of office **Item-C (Office stationeries)** for the year 2017-2018 as mentioned in ANNEXURE-A.

The rate should be quoted both in figure and words as per the format in ANNEXURE-A .The Earnest money/D-call amounting to Rs.5000/- (Rupees Five thousand) only in favour of the Sub-Treasury officer Panisagar shall be furnished along with the quotation.

Intending eligible quotationer may obtain quotation document free of cost from the **OFFICE OF THE SUB-DIVISIONAL MAGISTRATE, PANISAGAR, NORTH TRIPURA** between 10.00 AM to 3.00PM up to 18th August, 2017.

The sealed cover shall be written /Printing as “QUOTATION FOR OFFICE STATIONERIES FOR SDM OFFICE PANISAGAR”. Last date for dropping of sealed quotation is 21/08/2018 AT 3.00 PM and the quotation will be opened on the same date if possible.The undersigned reserves the right to accept or reject any or all the tenders without citing any reason whatsoever.

Sd/-

**Sub-Divisional Magistrate
Panisagar North Tripura**

ANNEXURE-A**List of office stationary articles**

SLNO	DESCRIPTION OF ITEM	QTY	RATE	REMARKS
1	Table Duster			
2	Borosil water Glass			
3	Knife			
4	Carbon Paper			
5	Register			
6	File Cover & board			
7	J.k. Paper (A4 size)			
8	Calculator big size			
9	Cashbook			
10	Foot mat			
11	Sutli			
12	Ball Pen (Smart Gel) Black			
13	Ball Pen (Smart Gel) Red			
14	Bucket (20 litters capacity)			
15	Filter Cement (20 Litters)			
16	Room Spray (Premium)			
17	Stapler Pin (H-10)			
18	Scale (steel)			
19	Stamp Pad (big)			
20	Ton Suta			
21	Towel (big Size)			
22	Tea Cup Set			
23	Guard File			

24	Dak File			
25	HP laser Jet Cartridge			
26	Gum Big Size			
27	Attendance Register			
28	Rubber band			
29	Sticky Notepad			
30	Note pad			
31	T- Pin			
32	Water Sponge			
33	Tea Tray medium			
34	Tag			
35	Dustbin (Medium size)			
36	Paper Weight			
37	sujan			

Sd/-

**Sub-Divisional Magistrate
Panisagar North Tripura**